

# KENDRIYA VIDYALAYA, KAUSANI

## VIDYALAYA COMMITTEES FOR THE SESSION 2023-24

SN	COMMITTEES	NAME OF TEACHERS	SIGN
1	<b>DISCIPLINE COMMITTEE</b>	SMT. VEENA SINGH I/C SH. PAWAN GUSAIN CO I/C SMT. NEEMA SUYAL SH. B.P.SINGH SH. PAWAN GAHTORI SMT. JAGRITI ARYA	
2	<b>ENGAGEMENT OF PART TIME TEACHER</b>	SMT. NEEMA SUYAL (I/C (RECORD ELIGIBILITY CHECKING) SH. K.S. RAWAT (I/C PAYMENT OF REMUNERATION ) MR. PIYUSH TEWARI	
3	<b>RTI</b>	SMT. VEENA SINGH I/C SH. AMIT KUMAR CO I/C) SH. PIYUSH SH.K.S.RAWAT	
4	<b>OFFICE RELATED WORK OFFICE STOCK AND RECORDS AND TIMELY DISPOSAL OF ALL CORRESPONDENCE(BY E-MAIL A BY POST BY HAND) AND ACCOUNT RETURNS PAYMENT OF BILLS ISSUE OF TC ALL WORKS AS PART OF DUTIES OF THE POST AND OFFICE I/C . HE WILL BE RESPONSIBLE FOR SAFE CUSTODY OFF ALL OFFICE RECORDS.</b>	SH.K.S.RAWAT I/C) SMT. NEERU MEHANDIRATTA COMP. INST.	
5	<b>PETTY CONSTRUCTION WORK AND REPAIRS &amp; MAINTENANCE (CIVIL &amp; ELECT.) PLANING MONITORING AND EXECUTION OF WORKS (CIVIL WORKS ELECTRICAL WORKS WATER ARRANGEMENT AND OTHER MAINTAINANCE AND CONSTRUCTION WORK FOR FACE LIFT / INFRASTRUCTURE DEVELOPMENT OF VIDYALAYA)</b>	SH. PIYUSH TIWARI I/C SH. AMIT KUMAR SH. RAVI KUMAR SH. PIYUSH TIWARI	
6	<b>STAFF QUARTER MAINTENANCE &amp; REPAIR COMMITTEE (CIVIL &amp; ELECTRIC WORK)</b>	SH. PIYUSH TEWARI (I/C) SH. AMIT KUMAR SH. PAWAN GAHTORI SH. RAVI KUMAR	
7	<b>FURNITURE COMMITTEE</b>	SH. PAWAN GUSAIN I/C SH. RAVI KUMAR	
8	<b>PURCHASE COMMITTEE</b>	SH. B.S.KANDPAL (I/C) SMT. URMILA MEENA SMT. NEEMA SUYAL SH. PIYUSH TIWARI SH. K.S.RAWAT	
9	<b>SOCIAL SCIENCE EXHIBITION</b>	SH. AMIT KUMAR I/c SH. S.K. KUSHWAHA CO I/c SMT. VEENA SINGH SMT. HARVINDER KAUR	

10	<b>SCIENCE EXHIBITION /NCSC</b>	SH. PAWAN GAHTORI (I/C) SH. B.S. KANDPAL CO I/c SMT. NEEMA SUYAL SMT. NEERU MEHANDIRATTA SH. PIYUSH TIWARI SMT. SUPRIYA RAJPOOT	
11	<b>EXAMINATION HOME</b>	SH. B.S. KANDPAL I/C SMT.VEENA SINGH CO I/C SH. PANKAJ PATIYAL SMT. ANJALI TOPAL SH. RAVI KUMAR	
12	<b>EXAMINATION CBSE</b>	SMT. NEERU MEHANDIRATTA I/C SH. PAWAN GAHTORI (CO I/C) SMT. ANJALI TOPAL SH. NAVEEN	
13	<b>ADMISSION</b>	SH. PAWAN GAHTORI I/C SMT. NEERU MEHANDIRATTA (CO I/C) SMT. SUPRIYA RAJPOOT SH. PAWAN GUSAIN	
14	<b>TIME TABLE</b>	SH. B.P. SINGH I/C SMT. VEENA SINGH CO- I/C SMT. ANITA KUSHWAH SH. SANTOSH JAISWAL	
15	<b>VIDAYALAYA CLEANLINESS / BEAUTIFICATION</b>	SH. B.P. SINGH I/C SH. PAWAN GUSAIN CO-I/C SH. AMIT KUMAR SH. PANKAJ PATIYAL SMT. VEENA SINGH SH. RAVI KUMAR SMT. ANITA KUSHWAH SH. PIYUSH TIWARI	
16	<b>RAJ BHASHA</b>	PGT HINDI (I/C) SH. NAVEEN CO-I/C SH.K.S.RAWAT	
17	<b>LIBRARY</b>	SMT. ANITA KUSHWAHA I/C SH. S.K KUSHWAHA SMT. NEEMA SUYAL SMT. URMILA MEENA PGT HINDI SH. NAVEEN SMT. JAGRITI SMT. SUPRIYA RAJPOOT	
18	<b>SUBJECT COMMITTEE (CONVENORS)</b>	HUMANITIES.: SH.S.K KUSHWAHA SCIENCE: SH. B.P. SINGH & SMT. NEEMA SUYAL PRIMARY :SMT. JAGRITI ARYA	
19	<b>GAMES &amp; SPORTS &amp; YOGA</b>	SH. PAWAN GUSAIN I/C SMT. ANJALI TOPAL MR. RAVI KUMAR SH. SANTOSH JAISWAL STAFF NURSE	

20	<b>CMP/TLM AND RELATED ACTIVITIES</b>	SMT. JAGRITI ARYA MS. KOUSAR	
21	<b>COMPUTER DEPARTMENT/WEBSITE</b>	SMT. NEERU MEHANDIRATTA I/C COMP. INST.	
22	<b>PA SYSTEM</b>	SH. PIYUSH TIWARI I/C SH. PANKAJ PATIYAL	
23	<b>CCA MORNING ASSEMBLY</b>	SMT. URMILA MEENA (I/C) SMT. HARVINDER KAUR (CO I/C) SH. NAVEEN MS. NAMITA PANDEY SMT. JAGRITI ARYA	
24	<b>ECO CLUB</b>	SH. PAWAN GAHTORI I/C SH. PAWAN GUSAIN CO I/C SH. AMIT KUMAR	
25	<b>MEDICAL FACILITIES AND CHECKUPS</b>	SMT. SUPRIYA RAJPOOT I/C STAFF NURSE CO-I/c	
26	<b>STAFF ROOM MAINTENANCE</b>	SMT.VEENA SINGH I/C SH. NAVEEN MISHRA	
27	<b>STAFF MEETING COMMITTEE</b>	SMT. URMILA MEENA	
28	<b>BHARAT SCOUT &amp; GUIDE COMMITTEE</b>	SH. B.S. KANDPAL (I/C) SH. S.K KUSHWAHA CO I/C SH. NAVEEN MISHRA SH. SANTOSH JAISWAL MS. KOUSAR SMT. ANITA KUSHWAH MS. NAMITA PANDEY	
29	<b>STAFF CLUB</b>	SH. RAVI KUMAR I/C	
30	<b>PTA CONSTITUTION AND MEETINGS</b>	SMT. NEEMA SUYAL I/C SH. S K KUSHWAHA SMT. NEERU MEHANDIRATTA SMT. JAGRITI ARYA	
31	<b>PHOTOGRAPHY &amp; MEDIA</b>	SH. PIYUSH I/C SH. PAWAN GAHTORI COMP. INST.	
32	<b>SECURITY MONITORING COMMITTEE</b>	SH. S K KUSHWAHA (I/C) SH. PAWAN GAHTORI SMT. NEERU MEHANDIRATTA SMT. NEEMA SUYAL	
33	<b>ARRANGEMENT OF REFRESHMENT FOR VIPS AND GUESTS/PARENTS</b>	SMT. URMILA MEENA SMT. SUPRIYA RAJPOOT	
34	<b>TC CHECKING</b>	SH. HARENDER I/C SH.K.S.RAWAT	
35	<b>PAY BILL ETC(PERSONAL CLAIMS) PREPARATION &amp; CHECKING</b>	SH.K.S.RAWAT I/C	

36	<b>NAEP /DISHA CLUB/ACP</b>	SH. PIYUSH TIWARI I/C SMT. HARVINDER SMT. ANITA KUSHWAH SH.NAVEEN	
37	<b>OLYMPIADS/ NTSE/GREEN OLYMPIAD</b>	SH. PAWAN GAHTORI I/C	
38	<b>MATHS OLYMPIAD / MATHS CLUB</b>	SH. B.P. SINGH I/C SMT. ANJALI TOPAL	
39	<b>E-CLUB</b>	SMT. NEERU MEHANDIRATTA I/C COMP. INST.	
40	<b>LITERARY CLUB</b>	SH. S.K.KUSHWAHA I/C SH. B.S.KANDPAL PGT(Hindi) SMT. HARVINDAR SH. NAVEEN MISHRA	
41	<b>VIDYALAYA MAGAZINES/E-MAGAZINES</b>	SMT. ANITA KUSHWAH I/C SMT.NEERU MEHANDIRATTA SMT. HARVINDAR SH. NAVEEN COMP. INST.	
42	<b>GRIEVANCE REDRESSAL COMMITTEE</b>	SMT. NEEMA SUYAL I/C SH. S. K. KUSHWAH SMT.URMILA MEENA SH.PANKAJ PATIYAL	
43	<b>INNOVATIONS AND EXPERIMENTATIONS</b>	SH. B.S. KANDPAL I/C SH. PAWAN GAHTORI	
44	<b>VIDYALAYA ACTIVITY AND ACHIEVEMENT RECORD MAINTAINANCE</b>	SMT. ANITA KUSHWAH I/C SH. PANKAJ PATIYAL	
45	<b>UPDATING RECORDS IN UBI FEE POTAL</b>	SMT. NEERU MEHANDIRATTA I/C COMP.INST. ALL CLASS TEACHERS	
46	<b>GUIDANCE &amp; COUNSELING</b>	SH. B.P.SINGH I/C SMT . NEEMA SUYAL SH. PAWAN GAHTORI SMT. JAGRITI	
47	<b>ACADEMIC PLANNING AND MONITORING</b>	SH. S.K. KUSHWAHA I/C SMT . NEEMA SUYAL SMT. NEERU MEHANDIRATTA	
48	<b>VMC/VEC MEETINGS</b>	SMT . NEEMA SUYAL I/C SMT. NEERU MEHANDIRATTA SH PAWAN GAHTORI	
49	<b>PRESS/MEDIA AND PUBLIC RELATIONS</b>	SH. SANTOSH KUSHWAHA I/C SH.NAVEEN MISHRA	
50	<b>EBSB/AKAM</b>	SH AMIT KUMAR I/C PGT HINDI I/C SMT.HARVINDER KAUR MS. NAMITA PANDEY	

## SCHOOL RESPONSE TEAMS

SL.NO	PARTICULARS	NAME OF TEAM LEADER	MEMBERS WITH DESIGNATION	CONTACT DETAILS
	CHILD RIGHTS PROTECTION CELL	NEEMA SUYAL	1 ANITA KUSHWAH 2 DEEPTI 3 NEERU MEHANDIRATTA 4 PAWAN GAHTORI 5 JAGRITI ARYA	
	EVACUATION TEAM	PIYUSH TEWARI	1 SANTOSH JAISWAL 2 HARVINDER KAUR	
	SEARCH & RESCUE TEAM	PAWAN GUSAIN	1 B P SINGH 2 VEENA SINGH 3 JAGRITI ARYA 4 SANTOSH JAISWAL 5 RAVI KUMAR	
	FIRST AID & MEDICAL TEAM	SUPRIYA RAJPOOT	1 STAFF NURSE 2 PAWAN GAHTORI	
	TEAM FOR STUDENTS WITH SPECIAL NEEDS (DIVYANG)	NAVEEN MISHRA	1 B.S. KANDPAL 2 NEERU MEHANDIRATTA	
	INTERNAL COMPLAINT COMMITTEE (ICC)	NEEMA SUYAL	1 NEERU MEHANDIRATTA 2 PAWAN GAHTORI 3 ANJALI TOPAL 4 PAWAN GUSAIN 5 JAGRITI ARYA	
	GRIEVANCE REDRESSAL COMMITTEE	B.P. SINGH	1 S.K. KUSHWAHA 2 NEEMA SUYAL 3 NEERU MEHANDIRATTA 4 AMIT KUMAR 5 ANJALI TOPAL 6 PAWAN GUSAIN	
	POCSO COMMITTEE	PAWAN GAHTORI	1 B.P. SINGH 2 NEEMA SUYAL 3. NEERU MEHANDIRATTA 4. PAWAN GUSAIN 5. ANJALI TOPAL 7 DEEPTI	